



DEPARTMENT OF THE ARMY
10TH ARMY AIR AND MISSILE DEFENSE COMMAND
UNIT 25357
APO AE 09136-5357

OCT 03 2022

AECG-AMD

MEMORANDUM FOR ALL 10th Army Air and Missile Defense Command Assigned or Attached Soldiers and Civilians.

SUBJECT: 10th AAMDC Command Policy Letter #1, Open Door Policy

1. Reference: AR 600-20 Army Command Policy.
2. Purpose. To notify all 10th AAMDC Soldiers and leaders of the Commander's Open Door Policy.
3. Applicability. This policy applies to all units assigned/attached, or OPCON to the 10th AAMDC.
4. Policy.

a. Soldiers, Civilians, and Family members may sometimes have to bypass their chain of command or chain of supervision to right a wrong or to have their voices heard on an important subject. While I would like to believe that the command climate is such that everyone is allowed to participate while growing professionally and personally to their full potential, my personal intervention may sometimes be required. Ideally, issues will be resolved at the lowest level possible through two-way communication. I am available, however, to discuss any issue with anyone who believes that the issue warrants my personal attention.

b. Any request to discuss an issue with me should be addressed in writing through the Chief of Staff and Deputy Commander, 10th AAMDC. The request should describe the nature of the issue, why my personal attention is required, and what steps have been taken to address the issue up to that point. Issues affecting enlisted personnel should be brought to the attention of the 10th AAMDC Command Sergeant Major, if possible, before being referred to me. My office will coordinate a date and time to address issues requiring my attention.

c. This policy does not apply to issues that are under disciplinary review, concern adverse personnel action, or have already been addressed through other procedures or subordinate authority. Examples include ongoing investigations, reassignment orders, inspector general inquires, administrative separations, equal opportunities (EO) issues, and issues relating to grades or the discipline of civilian employees.

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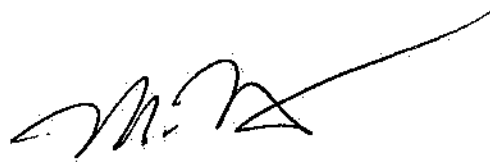
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d. Every leader in the 10th AAMDC is charged with leading, training, maintaining, and caring for their Soldiers. As such, I expect every leader to assist all individuals to the fullest extent, but no one should be stopped from seeing me. A Soldier has the right to see their commander. I am available to all Soldiers, Civilians, and Family members of the command. Any individuals desiring to discuss a problem directly with me may do so after coordinating in accordance with paragraph b.

e. Department of the Army personnel are prohibited from taking any action that restricts a Soldier, Civilian, or Family member from seeking assistance from the chain of command, an inspector general, a staff judge advocate, an EO or EEO adviser, or a member of Congress.

5. A copy of this letter will be posted on all unit bulletin boards.

6. The point of contact for this memorandum is MSG Carlos Retana at DSN: (314) 528-7924

A handwritten signature in black ink, appearing to read 'M. Barnett', with a long, sweeping horizontal line extending to the right.

MAURICE O. BARNETT
Brigadier General, USA
Commanding